**JOB DESCRIPTION**

 **Job Title:** Project Manager

**Salary:** Competitive

**Department:** Street Lighting & Civil Engineering

**Reporting To:**  Area Manager

**Hours of Work:** Full Time

**Base:** M25 Corridor

**Contract Type:** Permanent

 **JOB SUMMARY**

It has never been a more exciting time to join the McCann team as we continue to grow and go from strength to strength.

We are looking to recruit an experienced Project Manager for our exciting projects along the M25 corridor. Responsible for all activities and resources, ensuring site safety and compliance whilst maintaining the highest levels of excellence, productivity, and performance.

**Essential Competencies and skills: -**

* Previous experience of working on Civil Engineering projects
* Minimum CSCS Black Card & SSSTS
* Experience with NEC Contracts
* Excellent communication skills
* Experience in ducting, general civil engineering, lighting & highways
* Ability to work well under pressure
* Self-motivated with the ability to motivate others effectively
* Good IT skills

**DUTIES AND KEY RESPONSIBILITIES**

* Assist in the management of the physical construction activities as instructed by the Area Manager.
* Manage teams on site and completing daily and weekly reports and documentation.
* Have input into design buildability
* Programming of resources and plant
* Ensure that works are completed in time and to budget
* Carry out audit reports, to show all physical works being carried out on site, providing feedback to the Project Manager/HSEQ Manager on Health and Safety issues
* Producing Work Package Plans and Task Briefing sheets
* Ensure recruited staff/operatives/subcontractors are competent for their assigned tasks and responsibilities
* Monitor work quality, making sure there are no significant quality defects
* Embrace and develop new initiatives
* Promote the reporting of any accidents, incidents or near misses with fellow employees
* Attend Customer/Stakeholder meetings
* Liaise with wider site teams and local authorities

**WHAT WE OFFER**

In return we offer an opportunity to work on some of the UKs most exciting construction projects, in a fast-paced environment where each day brings new challenges as well as a competitive salary and benefits package. We will always consider flexible working hours and arrangements.

* 25 days annual leave entitlement, plus bank holidays
* Competitive salary
* Discount gym membership
* Company car or car allowance

**EQUALITY, DIVERSITY & INCLUSION**

J McCann is an equal opportunities employer and will not discriminate on the grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy or parental leave, race, religion or belief, sex, or sexual orientation.

In line with our Social Value commitment, we will guarantee an interview to any member of groups experiencing disadvantage, including long term unemployment, ex-offenders, and those not in education, employment or training that meets the essential competencies set out in the job description and person specification.

As an employee, you have the right to:

* A workplace that is free from unlawful discrimination, harassment, or bullying
* Inclusive practices and behaviour in the workplace
* Equal access to benefits and conditions
* Fair allocation of workloads
* Competitive merit-based selection processes for recruitment and promotion
* Accessible processes to deal with work-related complaints and grievances

**HEALTH & SAFETY**

Every employee is responsible for their own safety and the safety of other in the workplace and has a duty to report any issues or perceived risks to their line manager in the first instance or the Health and Safety department.

  

**PERSON SPECIFICATION**

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| **Factors** | **Description** | **How Assessed (A/I/Q)** |
| **Qualifications** |  |  |
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| **Experience** |  |  |
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| **Skills / Knowledge** |  |  |
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| **Personal Attributes** |  |  |
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**\*A= Application Form I=Interview Q=Qualification/Certificates**