**JOB DESCRIPTION**

**JOB DETAILS**

**Job Title:** Assistant Quantity Surveyor - Telecoms

**Vacancy Reference:** xxxx

**Salary:** Negotiable

**Department:** Commercial Team

**Reporting To:**  Managing Quantity Surveyor

**Hours of Work:** 08:00 – 17:00

**Base:** Head Office - McCann House, Beeston, Nottingham & Site Office as required

**Contract Type:** Permanent

**JOB SUMMARY**

We are recruiting for an Assistant Quantity Surveyor for our national telecoms commercial team. The role will be based at our head office in Nottingham with travel throughout the region.

Works include all commercial duties required of an assistant quantity surveyor for the telecoms works on the City Fibre framework, with the position giving support to the commercial team for the specific scheme. A good understanding of NEC contracts is a highly preferable, and in particular option A, B and C.

**DUTIES AND KEY RESPONSIBILITIES**

* Assist the other commercial team members with the running of the scheme
* Direct interface / liaison with the supply chain
* Assisting with subcontract procurement and management
* To maximise profitability working within the requirements of the conditions of a target cost contract.
* Assisting with the identification and management of change control.
* Responsible for keeping both the in house and client early warning and compensation event registers up to date
* Maintain commercial information relevant to the contract.

**ABOUT US**

McCann Ltd is a leading civil and electrical engineering construction company that operates throughout the UK on major road, rail, and airport infrastructure projects for public and private sector clients.

We provide our clients with integrated infrastructure solutions that meet business needs and exceed expectations each and every time.

Since our formation, some forty years ago we have developed a wide range of specialist contracting services to support the successful delivery of major infrastructure projects throughout the UK.  As a leading supplier and installer of street lighting, traffic signs, signals, communication systems and associated civil engineering we can also play a key role in the development of project design and buildability whilst working comfortably within a wide range of contractual arrangements.

With a large, highly skilled, directly employed workforce, supported by an extensive specialised plant fleet we are able to take on and deliver the most demanding of projects to programme and budget.

Furthermore, as a business, employer, and member of the wider community, we fully recognise our social responsibility, always striving to build a safe, sustainable entity which is environmentally responsible.

With an ambitious strategy, we are poised for further growth and success, so if you are committed, talented and enthusiastic, McCann’s is the right place for you.

**WHAT WE OFFER**

In return we offer an opportunity to work on some of the UKs most exciting construction projects, in a fast-paced environment where each day brings new challenges as well as a competitive salary and benefits package. We will always consider flexible working hours and arrangements.

* 25 days annual leave entitlement, plus bank holidays
* Competitive salary
* Discount gym membership
* Optional private healthcare
* Company car or car allowance

**EQUALITY, DIVERSITY & INCLUSION**

J McCann is an equal opportunities employer and will not discriminate on the grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy or parental leave, race, religion or belief, sex, or sexual orientation.

In line with our Social Value commitment, we will guarantee an interview to any member of groups experiencing disadvantage, including long term unemployment, ex-offenders and those not in education, employment or training that meets the essential competencies set out in the job description and person specification.

As an employee, you have the right to:

* A workplace that is free from unlawful discrimination, harassment, or bullying
* Inclusive practices and behaviour in the workplace
* Equal access to benefits and conditions
* Fair allocation of workloads
* Competitive merit-based selection processes for recruitment and promotion
* Accessible processes to deal with work-related complaints and grievances

**HEALTH & SAFETY**

Every employee is responsible for their own safety and the safety of other in the workplace and has a duty to report any issues or perceived risks to their line manager in the first instance or the Health and Safety department.

  

**PERSON SPECIFICATION**

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| **Factors** | **Description** | **How Assessed (A/I/Q)** |
| **Qualifications** | Educated to degree level or equivalent in relevant field | Q |
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| **Experience** | Commercial management | A / I |
| Quantity surveying and estimating services | A / I |
| Management of self-delivery | A / I |
| Project Management | A / I |
| Contract claims | A / I |
| Quantity surveying and estimating services | A / I |
| Procurement of subcontractors | I |
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| --- | --- | --- |
| **Skills / Knowledge** | Commercial risk analysis and assessment | I |
| Solid understanding of NEC3 & 4 conditions of contract | I |
| Cost and value reporting and cash flow forecasting | A / I |
| Strong negotiation skills and settlement of disputes and accounts relating to customers and suppliers | A / I |
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| **Personal Attributes** | Works well under pressure and to tight deadlines | I |
| Confident to work independently and as part of a team | I |
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| **Other** |  |  |
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**\*A= Application Form I=Interview Q=Qualification/Certificates**